

OGC HAS REVIEWED.

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18 DEC 1947

MEMORANDUM FOR: Assistant Director for Special Operations
Executive for Administration and ManagementSUBJECT: Administration of Property and Supplies for the Office of
Special Operations 25X1REFERENCE: Administrative Instruction [redacted] dated 11 Feb 1947, Subject:
Accountability and Responsibility of Property at CIA
Installations
Administrative Instruction [redacted] dated 4 Sept 1947, Subject:
Property Survey Board 25X11. Procurement and Accountability of Property, Supplies and
Equipmenta. All non-operational and housekeeping property, supplies
and equipment for GSO in Washington will be furnished by the Services Branch,
ASB and will be subject to its controls and property regulations. 25X1(2) The ASB will prescribe the property regulations
and controls for operational property provided for and utilized
by his office and its field stations.(3) Property regulations and controls prescribed under
this delegation of authority will conform so far as practicable
to those prescribed for other activities of CIA. 25X1c. Those items for overseas use which do not present security
risks in procurement or shipment will be furnished by the Services Branch, ASB.2. Establishment of a Property Survey Boarda. There is hereby established a Property Survey Board for
GSO to be composed of a representative appointed by ASB and one representative
each, acceptable to him, from the Office of the Executive for Inspection and
Security and the Office of the General Counsel.

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b. The actions of this board will be governed by the provisions of paragraphs 2 and 3 of CIA Administrative Instruction [redacted] dated 4 Sept 1947.

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3. The provisions of CIA Administrative Instructions 40-7 and [redacted] in conflict with the above directive are not applicable to the activities of the Office of Special Operations.

R. H. HILLENBRETT
Rear Admiral, USN
Director of Central Intelligence

cc: Chief, Services Branch
Chief, Budget & Finance Branch
Chief, Management Branch
General Counsel
Executive for IAS

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12 APR 1949

MEMORANDUM FOR: Executive
Asst. Director for Special Operations
Asst. Director for Policy Coordination
Services Officer
Budget Officer
General Counsel
Chief, Inspection and Security

SUBJECT: Administration of Property and Supplies for Covert Activities

DECISION: Memo from DCI to ARSO and Exec for A&M, subject: Administration of Property and Supplies for the Office of Special Operations, dated 18 December 1947

REFERENCES: a. Part VIII, Confidential Funds Regulations
b. Administrative Instruction [] (Property Disposition)

1. Property regulations and controls for covert operational property will be prescribed by the Executive in coordination with the heads of covert activities concerned. Due consideration will be given to essential security and operational requirements.

2. The Services Officer, through his covert deputy, will maintain adequate records and property accounting for covert operational property in accordance with regulations and controls established as directed in paragraph 1 above.

3. The provisions of Administrative Instruction [] will be followed to the fullest extent commensurate with security and operational considerations.

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signed & dispatched 12 Apr 49

R. H. HILLENKOTTER
Rear Admiral, USN
Director of Central Intelligence

cc: Management Officer

Signer's copy

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